



THE ALABAMA DRYCLEANING
ENVIRONMENTAL RESPONSE TRUST FUND BOARD

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MINUTES
Board Meeting
Tuesday, August 18, 2011

A meeting of the Alabama Drycleaning Environmental Trust Fund Advisory Board was called to order at 10:09 a.m. on Tuesday, August 18, 2011, at the Board Office in Montgomery, Alabama. Board members in attendance were as follows: Mr. Jim Massey, III (Chair), Mr. Matt Hall (Vice Chair), Mr. William Allinder, Mr. Steve Taylor, Mr. John Patterson (arrived at 10:14 a.m.) Members not in attendance were Mr. Tripp Clement and Mr. Wyndall Ivey. Also in attendance were Mr. Keith Warren (Administrator) Mr. Robert Tambling (Board Counsel), Mrs. Ashley Cousins (Board Engineer), Mr. Randy Barrows (Executive Assistant) and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present to conduct business.

Public notice of this meeting was published on the Secretary of State's web site, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.drycleaningtrustfund.alabama.gov.

The minutes of the May 12, 2011 meeting were presented. Mr. Allinder made a motion to approve the minutes as presented. The motion was seconded by Mr. Patterson and unanimously approved by the Board.

Ms. Bonnie Temple, with Alabama Department of Environmental Management, updated the Board regarding the status of the fund members and also reported the Board fund balance of \$2,504,084.44. Mr. Warren requested to amend the balance of the fund, to reflect the investment account as well, for a total fund balance of \$3,079,199.10.

Mrs. Cousins reported that the Fund Committee had met after the last Board meeting and statistical information on delinquent accounts was presented to the Board on behalf of the committee. The Board agreed that a letter would be sent to delinquent account-holders allowing them to catch-up on delinquent fees. The Board discussed contents of the letter and agreed that a draft letter would be prepared for the Board and Legal Counsel's review, prior to Legal Counsel sending the letter on behalf of the Board to account-holders.

Mrs. Cousins presented the current ADEC list for approval (list attached). After review and discussion, Mr. Hall made a motion to approve the list presented by Mrs. Cousins. The motion was seconded by Mr. Allinder and unanimously approved by the Board.

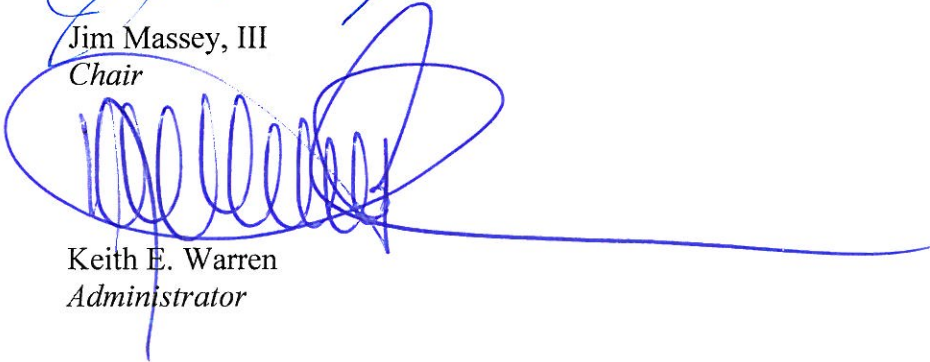
Ms. Cousins finalized her report and submitted her recommendations of payment requests and costs proposals (list attached). After review and discussion, Mr. Allinder made a motion to approve the recommendations presented by Ms. Cousins. The motion was seconded by Mr. Hall and unanimously approved by the Board.

There being no further business, Mr. Patterson made a motion to adjourn the meeting at 11:16 a.m. The motion was seconded by Mr. Hall and unanimously approved by the Board.

Respectfully Submitted,



Jim Massey, III
Chair



Keith E. Warren
Administrator