



**THE ALABAMA DRYCLEANING
ENVIRONMENTAL RESPONSE TRUST FUND BOARD**

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**MINUTES
Board Meeting
Thursday, December 1, 2011**

A meeting of the Alabama Drycleaning Environmental Trust Fund Advisory Board was called to order at 10:31 a.m. on Thursday, December 1, 2011, at the Board Office in Montgomery, Alabama. Board members in attendance were as follows: Mr. Jim Massey, III (Chair), Mr. William Allinder, Mr. John Patterson and Mr. Wyndall Ivey. Members not in attendance were Mr. Matt Hall, Mr. Tripp Clement, and Mr. Steve Taylor. Also in attendance were Mr. Keith Warren (Administrator) Mr. Robert Tambling (Board Counsel), Mrs. Ashley Cousins (Board Engineer), Mr. Randy Barrows (Executive Assistant) and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present to conduct business.

Public notice of this meeting was published on the Secretary of State's web site, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.drycleaningtrustfund.alabama.gov.

The minutes of the August 18, 2011, meeting were presented. Mr. Allinder made a motion to approve the minutes as presented. The motion was seconded by Mr. Patterson and unanimously approved by the Board.

Ms. Cousins reported on cost proposals and payment requests (copy available for viewing in the Board's official Book of Minutes). The Board discussed the appeal request from Copeland Cleaners. Mr. Ivey made motion to deny Copeland Cleaners' appeal for request of payment. The motion was seconded by Mr. Allinder and unanimously approved by the Board.

Mrs. Cousins also reported on the projected operating account cash balance for the 4th quarter as of November 30, 2011. The Board discussed the responses to the letters sent to delinquent accountholders. The Board agreed to follow-up on the non-responders in establishing repayment plans for delinquent accountholders. Mrs. Cousins indicated that future Fund reports will include quarterly and annual contribution averages.

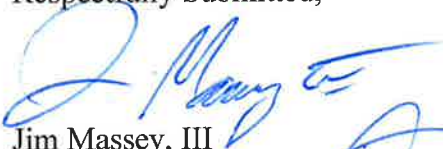
Mr. Patterson made a motion to approve the cost proposals and the engineer's recommendations as presented by Ms. Cousins. The motion was seconded by Mr. Ivey and unanimously approved by the Board.

Mr. Warren reported that the Fund balance, including the investment account, totaled \$3,003,539.87.

Mr. Warren indicated that the contract for the consulting engineer, Mrs. Ashley Cousins, is due for renewal. He indicated that there were no changes in the proposed contract. Mr. Allinder made a motion to approve the contract with Mrs. Cousins for consultant services. The motion was seconded by Mr. Ivey and unanimously approved by the Board.

There being no further business, Mr. Patterson made a motion to adjourn the meeting at 11:10 a.m. The motion was seconded by Mr. Hall and unanimously approved by the Board.

Respectfully Submitted,



Jim Massey, III
Chair



Keith E. Warren
Administrator