



**THE ALABAMA DRYCLEANING
ENVIRONMENTAL RESPONSE TRUST FUND BOARD**

2777 Zelda Road
Montgomery, Alabama 36106
334-240-7239
334-263-6115 Fax

**MINUTES
Board Meeting
February 15, 2018**

The meeting of the Drycleaning Environmental Trust Fund Advisory Board met on Thursday, February 15, 2018, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business of the Board. Board members in attendance were: Mr. Jason Windham (Chair), Mr. Jim Massey, III (Vice Chair), Mr. Steve McKinnon (member), and Mr. Thomas Bass (member arrived at 10:42 a.m.). Board members absent were Mr. Larry Bryant (member), Mr. Quincey Banks and Mr. Steve Taylor. Also in attendance were Mr. Keith Warren (Executive Director), Mr. Randy Barrows (Board Administrator), Mr. Robert Tambling (Board Counsel), and Mrs. Ashley Cousins (Board Engineer). The meeting was called to order at 10:15 a.m. by Mr. Jason Windham, Board Chair, with a quorum present.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act, and advertised on the Board's web site at www.drycleaningtrustfund.alabama.gov.

The Board reviewed the minutes from the November 27, 2017 meeting. A copy of the minutes was provided to the Board members in advance of the meeting for their review. Mr. Massey made a motion to approve the November minutes as presented. The motion was seconded by Mr. McKinnon and unanimously approved by the Board.

Ms. Bonnie Temple, with ADEM, presented information on the number of DERTF active participants in the Fund, along with delinquent accounts. Mr. Massey made a motion to send a letter to MPA Holdings (Concord Cleaners) and TDNK (Gates Cleaners) requesting a 30-day response concerning the status of their account. The motion was seconded by Mr. McKinnon and unanimously approved by the Board. Also presented by Ms. Temple was the prioritization of active accounts (category ranking), that included weighted ranking for these accounts.

Ms. Amy Jordan, with the Revenue Department, reported the Fund cash balance of \$148,618.55 as of January 26, 2018, and presented an update on those participants who had paid into the Fund. The Board discussed preparing before the next Legislative Session any proposed changes to the statute and funding requests.

Mrs. Cousins presented a historical summary of quarterly contributions collected into the Fund, and she reported on the historical payment requests and approved cost proposals, which were itemized by individual accounts.

Bass arrived at 10:42 a.m.

Mrs. Cousins reviewed the projected operating account cash balance sheet as January 26, 2018, which included outstanding obligations and the investment account balance.

Mrs. Cousins presented the Cost Proposals for the Board's approval, offering two options. Following a discussion by the Board, Mr. Massey made the motion to accept Option 1 totaling \$43,891.06, which allowed for approval of quarterly monitoring for sites with Underground Injection Control Permits. The motion was seconded by Mr. Bass and approved by the majority of the Board, with Mr. Massey abstaining from vote.

Mrs. Cousins presented recommendations for Payment Requests for the Board's approval. She recommended an adjusted amount of \$21,170.97 be approved for seven (7) sites. Mr. McKinnon made the motion to approve the Payment Requests as recommended by Mrs. Cousins. The motion was seconded by Mr. Bass and unanimously approved by the Board.

Mrs. Cousins reviewed four proposals were being held and would be resubmitted next quarter.


Mrs. Cousins recommended that a second extension request by Theodore Cleaners be granted. Mr. Massey made a motion to grant the extension. The motion was seconded by Mr. McKinnon and unanimously approved by the Board.

Mrs. Cousins presented a list of Environmental Consultants for the Board's approval. Mr. Massey made a motion to approve the Approved Alabama Drycleaning Environmental Consultants list as presented. The motion was seconded by Mr. McKinnon and unanimously approved by the Board. Mrs. Cousins reported that the list of consultants would be posted on the Board's web site.


Mr. Windham announced that the next meeting of the Alabama Drycleaning Environmental Trust Fund Advisory Board was scheduled Thursday, June 14, 2018 at 10:00 a.m.

There being no further business of the Board, Mr. McKinnon made a motion to adjourn the meeting. The motion was seconded by Mr. Bass and unanimously approved by the Board. Mr. Windham adjourned the meeting at 11:03 a.m.

Respectfully Submitted,



Jason Windham
Chair



Keith E. Warren
Executive Director

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