



**THE ALABAMA DRYCLEANING
ENVIRONMENTAL RESPONSE TRUST FUND BOARD**

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**MINUTES
Board Meeting
Thursday, May 15, 2014**

A meeting of the Alabama Drycleaning Environmental Trust Fund Advisory Board was called to order at 10:12 a.m. on Thursday, May 15, 2014, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama. Board members in attendance were as follows: Mr. Jason Windham, Mr. Jim Massey, III, Mr. Larry Bryant, Mr. Thomas Bass, Mr. Steve Taylor, Mr. Steve McKinnon, and Mr. Quincey Banks. Also in attendance were Mr. Robert Tambling (Board Counsel), Mr. Keith Warren (Administrator), Mr. Randy Barrows (Executive Assistant), and Mrs. Ashley Cousins (Board Engineer).

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.drycleaningtrustboard.alabama.gov.

New Board members, Mr. Thomas Bass and Mr. McKinnon, were administered the oath of office by Notary Public, Steven Cantrell. The Board welcomed Mr. Bass and Mr. McKinnon.

The Board reviewed the minutes from the February 13, 2014 meetings. Mr. Taylor made a motion to approve the minutes as presented. The motion was seconded by Mr. Banks and unanimously approved by the Board.

Ms. Bonnie Temple, with ADEM, presented ADR financial information to the Board and reported a balance of \$316,603.87 as of May 5, 2014.

Ms. Bonnie Temple, with ADEM, reported on the DERTF active list and presented information about accounts. Ms. Temple also reported on the status of activities at various locations regarding initial investigation, monitoring, risk assessment, etc.

Mrs. Ashley Cousins presented the approved cost proposal summary as a historical record of payouts to sites.

Ms. Cousins reviewed the Fund balance sheet report through 2nd quarter 2014. She reported that the Investment Account totaled \$2,263,514.00.

Ms. Cousins presented recommendations for Cost Proposals and Payment Requests for the Board's approval. She recommended the cost proposal for Tuttle Papcock Springhill, LLC be withdrawn due to change in ownership. Mr. Massey made a motion to remove the Cost Proposal. The motion was seconded by Mr. McKinnon and unanimously approved by the

Board. She recommended an extension be granted to Hoover Square Dry Cleaners because deadline for submittal was missed. Mr. Banks made a motion to grant an extension. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mrs. Cousins recommended the Board authorize cost proposals in the amount of \$92,474.90. Mr. McKinnon made a motion to approve the cost proposals as recommended by Mrs. Cousins. The motion was seconded by Mr. Bryant and unanimously approved by the Board.

Mrs. Cousins reported on the Payment Requests and recommended \$88,053.78 be approved. Mr. Bryant made a motion to approve the Payment Requests as recommended by Mrs. Cousins. The motion was seconded by Mr. Banks and unanimously approved by the Board.

The Board discussed whether costs associated with preparation and filing of an Environmental Covenant were reimbursable by the Fund. The Board decided to table the issue until the August meeting to provide time to evaluate whether such costs should be reimbursable.

The next meeting of the Board is scheduled August 14, 2014.

There being no further business before the Board, Mr. Windham adjourned the meeting at 11:20 a.m.

Respectfully Submitted,



Jason Windham
Chair



Keith E. Warren
Administrator