



**THE ALABAMA DRYCLEANING
ENVIRONMENTAL RESPONSE TRUST FUND BOARD**

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**MINUTES
Board Meeting
Thursday, September 19, 2013**

A meeting of the Alabama Drycleaning Environmental Trust Fund Advisory Board was called to order at 10:07 a.m. on Thursday, September 19, 2013, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama. Board members in attendance were as follows, Mr. Jim Massey, III, (Chair), Mr. William Allinder, Mr. Steve Taylor, and Mr. Quincy Banks. Members not in attendance were Mr. Matt Hall (Vice Chair), Mr. Jason Windham and Mr. Tripp Clement. Also in attendance were Keith Warren, Executive Director, Mr. Robert Tambling (Board Counsel), Mrs. Ashley Cousins (Board Engineer), Mr. Randy Barrows (Executive Assistant) and Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present to conduct business.

Public notice of this called meeting was published on the Secretary of State's web site, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.drycleaningtrustboard.alabama.gov.

Mr. Warren presented the Engineer Consultant proposal received in response to the RFP. Mr. Warren reported that the RFP was posted in the database. The proposal by Ms. Ashley Cousins was the only proposal received. Mr. Warren indicated that Ms. Cousins' proposal was at the same rate and he presented the proposed contract payment for Engineer services not to exceed \$65,000 per year for a period of two years. Mr. Allinder made a motion to accept Ms. Cousins' proposal and two-year contract not to exceed \$65,000 per year. The motion was seconded by Mr. Banks and unanimously approved by the Board.

Mr. Warren reported that Ms. Allinder had submitted his official letter of resignation effective the end of calendar year 2013, pending an earlier appointment to his position. Mr. Allinder stated that he represented the professional engineer category on the Board. Mr. Warren reported that Mr. James Lawrence Bryant had indicated interest in serving on the Board and stated that Mr. Bryant is a PE retired from ADEM. The Board discussed other Board terms and expiration dates.

There being no further business before the Board, Mr. Massey adjourned the meeting at 10:35 a.m.

Respectfully Submitted,


Jim Massey, III
Chair


Keith E. Warren
Executive Director