



THE ALABAMA DRYCLEANING ENVIRONMENTAL RESPONSE TRUST FUND BOARD

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MINUTES Board Meeting Tuesday, February 16, 2012

A meeting of the Alabama Drycleaning Environmental Trust Fund Advisory Board was called to order at 10:17 a.m. on Tuesday, February 16, 2012, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama. Board members in attendance were as follows: Mr. Jim Massey, III (Chair), Mr. Matt Hall (Vice Chair arrived at 10:28 a.m.), Mr. Steve Taylor, and Mr. John Patterson (arrived at 10:14 a.m.) Members not in attendance were Mr. William Allinder, Mr. Tripp Clement and Mr. Wyndall Ivey. Also in attendance were Mr. Keith Warren (Administrator) Mr. Robert Tambling (Board Counsel), Mrs. Ashley Cousins (Board Engineer), Mr. Randy Barrows (Executive Assistant) and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present to conduct business.

Public notice of this meeting was published on the Secretary of State's web site, www.sos.alabama.gov, in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.drycleaningtrustfund.alabama.gov.

Ms. Bonnie Temple, with Alabama Department of Environmental Management, updated the Board regarding the status of the Fund members and also reported the Board Fund balance of \$308,045.88, plus the investment account funds. She submitted a list of paid-to-date participants, along with a prioritization list for the Board's review. The Board discussed delinquent accounts and those participants who had indicated they wished to remain in the Fund. The Board agreed that withdrawals from Fund should be in writing and follow-up letters sent to participants to obtain their replies in writing. The Board also discussed modifying the statute to restrict re-joining the Fund.

The minutes of the December 1, 2011 meeting were presented. Mr. Hall made a motion to approve the minutes as presented. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mrs. Cousins presented the current ADEC list for approval (list attached). After review and discussion, Mr. Taylor made a motion to approve the list presented by Mrs. Cousins. The motion was seconded by Mr. Hall and unanimously approved by the Board.

Ms. Cousins submitted cost proposals and payment requests (list available in official Book of Minutes) for the Board's review. Also presented was the projected operating account cash balance. The Board discussed the affect on the Fund based on the level of contribution versus payment for cost proposals. Ms. Cousins presented recommendations for payment requests and cost proposals for the Board's consideration. The Board discussed ADEM plans for corrective action for some sites. Mr. Patterson made a motion to approve the recommendations presented by Ms. Cousins. The motion was seconded by Mr. Hall and unanimously approved by the Board.

Ms. Cousins reported that she is tracking proposed changes to ADEM's rates for drilling and underground tank process.

Mr. Warren reported that the administrative services contract will expire in February and requested approval to annually renew the contract, with no changes. Mr. Patterson made a motion to renew the administrative services contract with Warren and Company for one year with no changes. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

The Board discussed Board member attendance at meetings and the need for full participation.

There being no further business, Mr. Hall made a motion to adjourn the meeting at 11:23 a.m. The motion was seconded by Mr. Patterson and unanimously approved by the Board.

Respectfully Submitted,

Jim Massey, III
Chair



Keith E. Warren
Administrator

